

17th May 2017

Dear Life Engineering,

Request for Admission Evaluation

I enclosed a below details and documents, request to proceed my admission evaluation.

Name: Kelvin Tong XXX XXX

NRIC: 888888-88-8888

Contact: 012-3456789

Medication Details: _____

Unit Hasil Fax Number (For Government hospital only): 03-34567890

Documents attached:

1. Investigation Report
2. Referral Letter
3. eMas admission claim form (completed with Section I & II)

Your prompt reply will be much more appreciate. Thanks.

Best Regards,
Kelvin Tong